

COMMITTEE ON ACCREDITATION MINUTES

June 18 and 19, 2008

Commission on Teacher Credentialing Sacramento, California

Committee Members Present

Lynne Cook
Arlinda Eaton
Irma Guzman Wagner
Ed Kujawa
Carol Leighty
David Madrigal (6/18 only)
Karen O'Connor
Sue Teele
Nancy Watkins

Commission Liaison

Leslie Peterson Schwarze

Committee Members Absent

Joyce Abrams
Dana Griggs
Ruth Sandlin

Others Present - June 18

Gary Kinsey
Joseph Jimenez
Grace Grant
Rande Webster
Robert Monke
Beverly Buckles
Sherry Simpson
Paige Shaunessay
Keyes Kelly
Marv Abrams
Sid Cook

Staff Members Present

Larry Birch, Director
Teri Clark, Administrator
Jo Birdsell, Consultant (June 19 only)
Cheryl Hickey, Consultant
Teri Ackerman, Analyst/Recorder
Jan Jones-Wadsworth
Joe Dear
Marilynn Fairgood
Terry Janicki

Others Present - June 19

Gary Kinsey
Joseph Jimenez
Maria Elena Tostado
Rhonda Brinkley-Kennedy
Judy Davis
Barbara Fuller
Laverne Aguirre-Parmley
Rachel Lotan
Ira Lit
Joel Colbert
Trudy Day
J.L. Fortson
Nick Certo
Jacob Perea
Steven Bossert
Sharon Duffy
Anne Jones
Dennis Lopez (Coalition for Educational Equity and English Learners)
Martha Zaragoza-Diaz (California Association of Bilingual Educators)

CALL TO ORDER

The meeting of the Committee on Accreditation was called to order by Lynne Cook, Co-Chair, at 8:46 a.m. on Wednesday, June 18, 2008.

APPROVAL OF THE AGENDA

Co-Chair Lynne Cook reviewed the agenda for the June, 2008 meeting. It was moved, seconded (Teele/Guzman-Wagner) and carried to approve the agenda as written.

APPROVAL OF THE MINUTES

The minutes of the May, 2008 meeting of the Committee on Accreditation were reviewed. It was moved, seconded (Kujawa/Teele) and carried to approve the minutes as amended.

CO-CHAIR AND MEMBER REPORTS

Co-Chair, Lynne Cook announced that Co-Chair, Dana Griggs sent her regrets to the COA as she was unable to attend the meeting.

Lynne Cook announced that in April she was awarded the Excellence in Teacher Education award given by the Council for Exceptional Children. She is the first Californian to receive the award.

Lynne Cook announced that Nancy Watkins would be acting as Co-Chair for the June COA meeting. She also added that Nancy is “closing in” on her dissertation defense.

Ed Kujawa shared that he is part of a program at Dominican University which will be sending teacher education students to Capetown, South Africa, to continue their teacher preparation work in July and August.

Arlinda Eaton announced that this is her last COA meeting as she has accepted a position as Dean of Education at Kennesaw State University in Georgia. She will be taking her experiences on the COA to her new position and will continue to serve as an NCATE reviewer.

Teri Clark added that Executive Director Dale Janssen has appointed Ellen Curtis-Pierce of Chapman University to fill the vacancy left by Arlinda Eaton’s departure. Dr. Curtis-Pierce’s term will be effective at the August meeting of the COA.

David Madrigal announced that he has enjoyed his time on the COA and will miss all of his colleagues on the Committee.

Sue Teele shared pictures of China taken after the recent earthquake. She reported that 129 pandas are being moved from the damaged preserve which was 20 miles from the earthquake’s epicenter.

STAFF REPORT

Director, Larry Birch provided information on the history of the bilingual program standards for the members, detailing the timeline from 1992 to the present and discussing the implication for accreditation in the future.

Executive Director, Dale Janssen presented framed certificates of appreciation to departing members Irma Guzman Wagner, David Madrigal and Ed Kujawa.

REPORT OF PROGRAM AND INSTITUTIONAL ACCREDITATION RECOMMENDATIONS

Administrator, Teri Clark presented the items in this report.

Programs of Professional Preparation for the Administrative Services Credential

It was moved, seconded (Teele/Eaton) and carried to grant initial accreditation to the following programs of professional preparation:

University of California, Los Angeles
Professional Administrative Services Credential

Touro University
Preliminary Administrative Services Credential
Preliminary Administrative Services Internship

Program of Professional Preparation for the Pupil Personnel Services Credential

It was moved, seconded (Teele/Eaton) and carried to grant initial accreditation to the following program of professional preparation:

Saint Mary's College of California
School Psychology Credential
School Psychology Internship

Program of Professional Preparation for California Teachers of English Learners (CTEL)

It was moved, seconded (Teele/Eaton) and carried to grant initial accreditation to the following program of professional preparation:

California State University, Chico

Programs of Professional Preparation for the Multiple and Single Subject Credentials-with BCLAD Authorization

It was moved, seconded (Teele/Eaton) and carried to grant initial accreditation to the following program of professional preparation:

Holy Names University
Single Subject BCLAD Emphasis (Spanish)
Multiple Subject BCLAD Emphasis (Spanish)

Recommendation regarding the Withdrawal of Professional Preparation Programs

It was moved, seconded (Eaton/O'Connor) and carried that the Multiple and Single Subject Intern Programs at Biola University be withdrawn at the institution's request, effective June 18, 2008.

REPORT ON STIPULATIONS: CSU, CHICO

Director, Larry Birch provided an overview of the evidence submitted by California State University, Chico, addressing the stipulations assigned to the institution by the COA based on the accreditation visit of April 21-25, 2007. It was moved, seconded (Madrigal/Guzman-Wagner) and carried that the accreditation decision for California State University, Chico be changed from Accreditation with Technical Stipulations to ACCREDITATION.

REPORT ON STIPULATIONS; CSU, MONTEREY BAY

Director, Larry Birch provided an overview of the evidence submitted by California State University, Monterey Bay, addressing the stipulations assigned to the institution by the COA based on the accreditation visit of November 11-15, 2006. It was moved, seconded (Leighty/Teele) and carried (Guzman-Wagner recused) that the accreditation decision for California State University, Monterey Bay of ACCREDITATION WITH TECHNICAL STIPULATIONS be extended until after the NCATE re-visit scheduled for December 7-9, 2008.

PROPOSED COA MEETING DATES FOR 2008-2009

Administrator Teri Clark provided a proposed schedule of meeting dates for the 2008-09 COA year. The schedule was designed to avoid conflicts with annual educational conferences. It was moved, seconded (O'Connor/Teele) and carried to adopt the following schedule of meetings:

Tuesday and Wednesday, August 5-6, 2008

Friday, October 10, 2008

Thursday, January 15, 2009

Wednesday and Thursday, April 8-9, 2009

Thursday and Friday, May 14-15, 2009

Thursday and Friday, June 25-26, 2009

All meetings will be held in the Commission conference room.

REPORT ON THE ACCREDITATION VISIT TO LOMA LINDA UNIVERSITY

Consultant, Jan Jones-Wadsworth gave an overview of the accreditation visit to Loma Linda University and introduced Team Leader, Marsha Savage. Representing the institution were Beverly Buckles, Cheryl Simpson and Paige Shaunessay. Team Leader, Marsha Savage presented the team report.

After discussion, the following actions were taken on the team report and recommendations:

It was moved, seconded (Kujawa/Madrigal) and carried to make the following decision for Loma Linda University and all of its credential programs: ACCREDITATION.

On the basis of this decision, the institution is authorized to recommend candidates for the following credentials:

- Pupil Personnel Services Credential
School Counseling
- Clinical Rehabilitative Services
Language, Speech and Hearing

In addition:

- The institution's response to the preconditions is accepted.
- Loma Linda University is permitted to propose new credential programs for approval by the Committee on Accreditation.
- Loma Linda University continues in its assigned cohort on the schedule of accreditation activities, subject to the continuation of the present schedule of accreditation activities by the Commission on Teacher Credentialing.
- Loma Linda University, in its 7th Year Site Visit Follow-up Report is to address those standards which were found to be met with concerns in the Accreditation Report.

REPORT ON THE ACCREDITATION VISIT TO DOMINICAN UNIVERSITY

Consultant Joe Dear gave an overview of the accreditation visit and introduced the Team Lead, Robert Monke, and Dominican University representatives, Edward Kujawa, Dean of Education; Grace Grant, Professor Emerita; and Rande Webster, Director of Special Education Programs.

After discussion, the following actions were taken on the team report and recommendations:

It was moved, seconded (Cook/O'Connor) and carried (Kujawa recused) to make the following decision for Dominican University of California and all of its credential programs: ACCREDITATION.

On the basis of this decision, the institution is authorized to recommend candidates for the following credentials:

- Education Specialist (Special Education)
Preliminary Level I
Mild/Moderate Disabilities
Mild/Moderate Disabilities Internship

Professional Level II
Mild/Moderate Disabilities
- Multiple Subject Credential
Multiple Subject Credential

Multiple Subject Internship

- Single Subject Credential
Single Subject Credential
Single Subject Internship

In addition:

- The institution's response to the preconditions is accepted.
- Dominican University of California is permitted to propose new credential programs for approval by the Committee on Accreditation.
- Dominican University of California continues in its assigned cohort on the schedule of accreditation activities, subject to the continuation of the present schedule of accreditation activities by the Commission on Teacher Credentialing.
- Dominican University of California in its 7th year Site Visit Follow-up Report is to address those standards which were found to be met with concerns in the Accreditation Report.

REPORT ON THE ACCREDITATION VISIT TO ARGOSY UNIVERSITY

Consultant Marilyn Fairgood gave a brief overview of the accreditation visit and introduced the Team Lead, Barbara Morton. Also introduced were Keyes Kelly, Credential Chair of Argosy University's Northern California campuses; Marv Abrams, Credential Chair of Argosy University's Southern California campuses and Sid Cook, Dean of the College of Education for Argosy University.

After discussion, the following actions were taken on the team report and recommendations:

It was moved, seconded (Teele/Kujawa) and carried to make the following decision for Argosy University and all of its credential programs: ACCREDITATION WITH PROBATIONARY STIPULATIONS.

It was moved, seconded (Teele/Kujawa) to adopt the following stipulations

- That the institution provide the COA with a written plan within 60 days describing how the institution will address the stipulations and abide by all Commission standards and regulations.
- That the institution provide the COA with quarterly progress reports noting the steps taken by the institution to address the stipulations.
- That the institution provide evidence that all program and Common Standards less than fully met are met within one year of the date of this action.
- That a full team revisit take place within one year to review evidence related to all standards not fully met.

On the basis of this decision, the institution is authorized to recommend candidates for the following Credentials:

- Multiple Subject Credential
Multiple Subject Credential
- Single Subject Credential
Single Subject Credential

In addition:

- The institution's response to the preconditions is accepted.
- Argosy University of California is not permitted to propose new credential programs for approval by the Committee on Accreditation until all stipulations have been removed.
- Argosy University of California continues in its assigned cohort on the schedule of accreditation activities, subject to the continuation of the present schedule of accreditation activities by the Commission on Teacher Credentialing.

COMMON STANDARDS LANGUAGE REVIEW

Administrator, Teri Clark presented this item providing the work from the June 12-13 working meeting of the COA on the topic of ensuring that the Common Standards are applicable to the full range of educator preparation programs approved by the Commission.

After discussion, it was moved, seconded (Teele/O'Connor) and carried to accept revised standards language. The recommended revised language will be forwarded to the Commission for information at its August 2008 meeting.

REPORT ON THE TECHNICAL ASSISTANCE VISIT TO WILLIAM JESSUP UNIVERSITY

This information item was presented by Consultant Rebecca Parker. A summary of the Technical Assistance Visit to William Jessup University with an update on the progress of its program was given. William Jessup University will have an accreditation site visit in the 2009-2010 year.

The COA asked that in the future, the Technical Assistance Visit information be included as background information when submitting subsequent accreditation reports.

UPDATE ON WORK RELATED TO SB 2042

Administrator Teri Clark presented this information item which provided an update on the SB 2042 work which remains to be completed.

RECESS

The meeting was recessed by acting Co-Chair Nancy Watkins at 4:47 p.m. on June 18, 2008.

CALL TO ORDER AND ROLL CALL

The meeting was called to order by acting Co-Chair Nancy Watkins at 8:35 a.m. on June 19, 2008.

UPDATE ON WORK RELATED TO ADMINISTRATIVE SERVICES STANDARDS

Consultant, Jo Birdsell presented this information item which provided an overview of the implementation of the Administrative Services Standards and highlighted topics that may need attention prior to the next scheduled revision of the standards in 2013. Comments by the COA regarding the Administrative Services Credential were heard and will inform the preparation of a report on this topic for the Commission at its August 2008 meeting.

REPORT ON THE ACCREDITATION VISIT TO PHILLIPS GRADUATE INSTITUTE

Consultant, Joe Dear provided an overview of the accreditation visit and introduced Team Leader, Laverne Aguirre-Parmley, as well as institution representatives, Barbara Fuller, Maria Elena Tostado, and Judy Davis.

After discussion, the following actions were taken on the team report and recommendations:

It was moved/seconded (Cook/Kujawa) and carried to make the following decision for Philips Graduate Institute and all of its credential programs with the addition that a focused revisit by a team member and consultant take place in one year: ACCREDITATION WITH TECHNICAL STIPULATIONS.

Following are the stipulations:

- That the unit provide evidence that all Common Standards less than fully met are now met.
 - a. That the unit provide written documentation that sufficient personnel resources are allocated to each of the credential programs to ensure their effective operation.
 - b. That the unit provide written evidence that district representatives and credential holders work in conjunction with the institution to develop school counseling and school psychology internship programs and related program evaluations. The unit needs to provide written evidence that a plan has been developed with related program evaluation criteria.
 - c. That the unit provide written documentation noting admission requirements for school counseling and school psychology internship programs. In addition, the unit needs to provide printed materials specifically to candidates describing admission requirements for the school counseling and school psychology internship programs. The unit needs to provide documentation regarding the steps which school psychology and school counseling internship candidates must take to complete a counseling or psychology credential.

- d. That the unit provide written documentation that there are individual plans for mentoring, support, and professional development for each internship candidate (school counseling and school psychology). The unit also needs to provide evidence of collaboration with employing school districts to develop the individual plan.
- That the unit provide evidence that the school counselling program is coordinated effectively in accordance with a cohesive design that has a cogent rationale.
- That a focused revisit take place in one year, by a team member and Commission consultant, primarily focusing on the school counseling program design (Generic Standard 1: Program Design, Rationale and Coordination).

On the basis of this decision, the institution is authorized to recommend candidates for the following credentials:

- Pupil Personnel Services Credential
 - School Counseling Credential
 - School Counseling Internship
 - Child Welfare and Attendance
 - School Psychology Credential
 - School Psychology Internship

In addition:

- The institution's response to the preconditions is accepted.
- Phillips Graduate Institute is permitted to propose new credential programs for approval by the Committee on Accreditation.
- Phillips Graduate Institute will continue in its assigned cohort on the schedule of accreditation activities, subject to the continuation of the present schedule of accreditation activities by the Commission on Teacher Credentialing.

REPORT ON THE ACCREDITATION VISIT TO ALLIANT INTERNATIONAL UNIVERSITY

Consultant Marilyn Fairgood provided a brief overview of the visit and introduced Team Leader J. L. Fortson; Karen Schuster-Webb, Dean of Education at Alliant International University; and Trudy Day, Assistant Dean of Education.

After discussion, the following action was taken on the team report and recommendation:

It was moved, seconded (Cook/Guzman-Wagner) and carried to make the following decision for Alliant International University and all of its credential programs: **ACCREDITATION WITH PROBATIONARY STIPULATIONS.**

Following are the stipulations:

- That the institution provide evidence that all standards less than fully met are appropriately addressed within one year of the date of this action.
- That the institution provide evidence of the implementation of a comprehensive program evaluation system involving program participants, graduates, and local practitioners. The University must demonstrate the potential for assuring continuous program involvement in all credential program areas, including the alternative certification program.
- That the institution provide a written plan to the Commission within 30 days, which addresses how the institution will address the stipulations. The institution will provide quarterly progress reports thereafter.
- That the institution receive an interim visit by the Commission and team chair within six months of the receipt of the action plan as well as a full team revisit within twelve months of the interim visit. All credential programs, including all alternative certification programs, with attention to the Education Specialist and CTEL programs, are to be re-evaluated as well as the Common Standards at the time of the revisit.
- That all credential candidates be informed of these findings within sixty (60) days of the COA action. A draft of the letter notifying candidates of the COA action must be submitted to the Commission within thirty (30) days of this action. All applicants are to be informed of the accreditation status until such time it is changed.
- That Alliant International University must complete the initial program review process for their Preliminary Administrative Services preparation program.
- That Alliant International University
 - a. Must notify all candidates who began coursework in the Preliminary Administrative Services credential program prior to September 1, 2006, by letter, that they must complete the program by August 31, 2008 in order to be recommended by the institution. A list of those candidates and a copy of the letter must be received by the Commission by July 15, 2008.
 - b. Must notify all candidates who began coursework in the Preliminary Administrative Services credential program after August 31, 2006, by letter, that the program is not currently approved by the Commission on Teacher Credentialing and they may not be recommended for the credential. A list of those candidates and a copy of the letter must be received by the Commission by July 15, 2008.

- c. May not admit any new candidates to the Preliminary Administrative Services program until the revised program is approved by the COA.

On the basis of this decision, the institution is authorized to recommend candidates of the following credentials:

- Multiple Subject Credential
 - Multiple Subject Credential
 - Multiple Subject Internship
 - BCLAD Emphasis: Hmong, Spanish
- Single Subject Credential
 - Single Subject Credential
 - Single Subject Internship
- Pupil Personnel Services Credential
 - School Psychology Credential
 - School Psychology Internship
- CTEL Certificate
- Education Specialist Credential
 - Preliminary Level I
 - Mild/Moderate Disabilities Internship
 - Professional Level II
 - Mild/Moderate Disabilities

In addition:

- The institution's response to the preconditions is accepted.
- Alliant International University is not permitted to propose new credential programs for approval by the Committee on Accreditation for the period of one year.
- Alliant International University continues in its assigned cohort on the schedule of accreditation activities, subject to the continuation of the present schedule of accreditation activities by the Commission on Teacher Credentialing.

REPORT ON THE ACCREDITATION RE-VISIT TO SAN FRANCISCO STATE UNIVERSITY

Administrator Teri Clark gave an overview of the accreditation re-visit to San Francisco State University and introduced Team Leader, Joel Colbert, who presented the report of the re-visit. Representatives of the university, Jacob Perea, Dean of the College of Education and Nick Certo, faculty member, answered questions presented to the institution by the COA.

After discussion, the following actions were taken on the team report and recommendation:

It was moved, seconded (Kujawa/Guzman-Wagner) and carried that four of the six stipulations adopted by the COA in 2007 be removed and that the accreditation decision for San Francisco State University be changed from Accreditation with Substantive Stipulations to ACCREDITATION WITH TECHNICAL STIPULATIONS. The two stipulations are to be addressed by the University.

Following are the stipulations:

- That the unit provide an update in one year on the implementation of the assessment system, including documentation of the utilization of the data for program improvement.
- That the unit provide evidence that the three standards that are *Met with Concerns* are fully met.

REPORT ON THE ACCREDITATION VISIT TO STANFORD UNIVERSITY

Consultant Cheryl Hickey gave an overview of the accreditation visit to Stanford University and introduced Consultant, Terry Janicki; Team Leader, Joel Colbert; and representatives of the university, Ira Lit, Director of Elementary Education and Rachel Lotan, Director of Secondary Education. Ira Lit and Rachel Lotan answered questions presented to the institution by the COA.

After discussion, the following actions were taken on the team report and recommendation:

It was moved, seconded (Leighty/Teele) and carried to make the following decision for Stanford University and all of its credential programs: ACCREDITATION.

On the basis of this decision, the institution is authorized to recommend candidates for the following credentials:

- Multiple Subject
Multiple Subject Credential
Multiple Subject BCLAD (Spanish)
- Single Subject
Single Subject Credential
- California Teachers of English Learners
(CTEL)

In addition:

- The institution's response to the preconditions is accepted.
- Stanford University is permitted to propose new credential programs for approval by the Committee on Accreditation.
- Stanford University will continue in its assigned cohort on the schedule of accreditation activities, subject to the continuation of the present schedule of accreditation activities by the Commission on Teacher Credentialing.

REPORT ON THE ACCREDITATION VISIT TO UNIVERSITY OF CALIFORNIA, RIVERSIDE

Consultant, Jan Jones-Wadsworth gave an overview of the accreditation visit to University of California, Riverside and introduced Consultant, Rebecca Parker; Cluster Leader, Gary Hoban who was substituting for Team Leader Jim Richmond; and representatives of the University, Steven Bossert, Dean of the Graduate School of Education; Ann Jones, Director of Teacher Education; Sharon Duffy, Interim Dean of University of California, Riverside Extension; and Sue Teele, Associate Dean and Director of Education for UCR Extension. The university representatives answered questions presented to the institution by the COA.

Public comments were presented by Dennis Lopez and Marta Zaragoza-Diaz.

After discussion, the following actions were taken on the team report and recommendation:

It was moved, seconded (Kujawa/O'Connor) and carried (Teele recused) that the University of California, Riverside be granted the status of: ACCREDITATION.

On the basis of this decision, the institution is authorized to recommend candidates for the following credentials:

- Education Specialist
 - Preliminary Level I
 - Mild/Moderate Disabilities
 - Moderate/Severe Disabilities
 - Professional Level II
 - Mild/Moderate Disabilities
 - Moderate/Severe Disabilities
- Multiple Subject Credential
 - Multiple Subject Credential
 - Multiple Subject Internship
 - Multiple Subject BCLAD (Spanish)
- Single Subject Credential
 - Single Subject Credential
 - Single Subject Internship
 - Clear Single Subject Credential
- Administrative Services Credential
 - Preliminary Credential
 - Professional Credential (until 8/31/08)
- Designated Subject Credential
 - Adult Education
- Pupil Personnel Services Credential

School Counseling
Child Welfare and Attendance
School Psychology

- Reading and Language Arts Specialist Credential
Reading Certificate*
Reading Certificate

* UCR has two, separately approved, Reading Certificate programs.

In addition:

- The institution's response to the preconditions is accepted.
- University of California, Riverside is permitted to propose new credential programs for approval by the Committee on Accreditation.
- University of California, Riverside will continue in its assigned cohort on the schedule of accreditation activities, subject to the continuation of the present schedule of accreditation activities by the Commission on Teacher Credentialing.
- University of California, Riverside in its 7th Year Site Visit Follow-up Report is to provide documentation that the Multiple Subject/BCLAD (Spanish) Program meets all standards.

ACCREDITATION HANDBOOK: UPDATE ON WORK

Cheryl Hickey and Teri Clark presented this information item updating the COA on the work done to date to revise the *Accreditation Handbook*. A report on the *Handbook* will be presented at the August COA meeting.

DEBRIEF OF ACCREDITATION DECISION MAKING

The COA reviewed the deliberations for the accreditation decisions for the seven institutions presented at the meeting. Specific discussion regarding decisions made for those institutions receiving Accreditation with Probationary Stipulations was held. Emphasis was given to the need for clearer, better reports and the direction needed for the accreditation teams to prepare reports following the new procedures. It was agreed that work over the two days was productive and good learning opportunities were presented. A suggestion was made that for those institutions receiving revisits next year, the COA should either read the original report or review the audio record of the report in order to determine how the COA came to its decision, prior to hearing the re-visit report. In addition, staff should include a matrix in the revisit report noting the findings for each of the standards to help remind the COA of the original team findings.

ADJOURNMENT

The meeting was adjourned by Co-Chair Lynne Cook at 3:15 p.m. on June 19, 2008.